

COUNCIL WORK SESSION

Wednesday, April 12, 2017

8:00 a.m. – 12:00 p.m.

Fort Caspar Museum

Multiuse Room

AGENDA

1. Strategic Planning & Goal Setting

The meeting was called to order at 8:10 a.m. with the following Councilmembers present: Councilman Pacheco, Powell, Hopkins, Huckabay, Walsh and Mayor Humphrey. Interim City Manager Liz Becher, Assistant City Manager Tracey Belser, and City Attorney Bill Luben were also present.

Mr. Piburn presented the wording developed from the discussion on touchstones at last night's meeting. The touchstones developed were "Public Safety" and "Sustainability". He explained that the touchstones should be used as a filter when thinking about objectives and goals.

Next, Mr. Piburn reviewed the three levels of planning which include high level objectives, measurable milestone goals, and tactical action plans. He explained that the first level is for Council, the second are goals that Council can give to Staff, and the third will be how Staff will accomplish those goals. He asked Council to come up with a vision of what they would like to see for Casper in five years. The responses given by Council included: City operating with reduced revenue and resources while still providing same efficiency, one thousand new people living downtown, reduced violent crime rate, more diverse economy, walkable community, vibrant community working together for common good, sustained essential public services, development of reliable revenue streams, satisfied city and employees, thriving community, and downtown grocery market.

Based on the touchstones and the visionary elements discussed, he asked each Councilmember to state one objective that is important to them and could be accomplished by this Council within the current two-year term. All the Councilmembers supported the high level objective centered on operating the City efficiently and maintaining essential services with limited resources. Council also came up with a high level objective centered on public safety which encompassed things like water treatment, code enforcement, animal control and the police and fire departments.

Next, Mr. Piburn discussed measurable milestone goals and how they are indicators of progress. He split everyone into two groups and had each write down measurable milestone goals focused on each of the two high level objectives. The goals for the efficiency objective included: conducting a study to present to Council on user fees, recommend fees for inspections/permits for Council consideration, annual statistical review of employee retention, investigate group purchasing/services annually to help with budget issues, and assess facilities to store, sell, or maintain. Some of the goals for the public safety objective included: quarterly reports about safety

goals involving substance abuse, violent crimes, community outreach, etc.; develop plan for implementing restorative justice; develop plans focused on improving victim services, police department, animal control, and code enforcement.

Next, Mr. Piburn asked Council and leadership to make lists of requests for each other. Some of the requests that Council asked leadership for included long term planning, continue building a trusting environment, and continue to improve communication and cooperation. Leadership requested that Council give staff the chance to respond to complaints, consistently attend Council leadership meetings, and recognize and maintain roles and responsibilities between Council and staff. Council requested that a summary of what was discussed at leadership meetings be sent out to all Councilmembers so that all members are given the same information.

The meeting was adjourned at 12:00 p.m.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Tracey L. Belser
City Clerk

Kenyne Humphrey
Mayor